



## Southern Lehigh School District Board of School Directors Meeting

July 11, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:31 p.m. on the above date (July 11, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Gehman, Lycett, Merkle, Sisselberger, Smith  
ABSENT: Parsons, Dimmig, Gunkle  
OTHERS: Christman, Melber, Millman, Lewis, Bergey, Buchman, Kennedy, Jordan, Takacs, Gibbons (Concord Public Finance) and 6 other members of the community.

### **ELECTION OF TEMPORARY PRESIDENT**

Due to the absence of Mrs. Parsons, President and Mr. Jeffrey Dimmig, Vice-President, the Board appointed Dr. Thomas McLoughlin as Temporary President for this meeting.

**MOVED BY** Sisselberger and **2<sup>ND</sup> BY** Smith to appoint Dr. Thomas McLoughlin as Temporary President for the July 11, 2016 school board meeting.

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith – Motion Carried**

**" NO" – None**  
**ABSENT: Parsons, Dimmig, Gunkle**

### **OPENING PROCEDURES**

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **APPROVAL OF MINUTES**

**MOVED BY** Gehman and **2<sup>ND</sup> BY** Merkle to approve the minutes of the June 13, 2016 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith – Motion Carried**

**" NO" – None**  
**ABSENT: Parsons, Dimmig, Gunkle**

**VISITORS**

No visitors.

**CONSENT AGENDA**

**MOVED BY** Smioth and **2<sup>ND</sup> BY** Merkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated July 11, 2016 showing paid bills in the amount of \$92,291.62 and bills to be paid in the amount of \$337,625.86 for a total amount of \$429,917.48 for the General Fund, and bills to be paid in the amount of \$83,066.10 for the Capital Reserve Sinking Fund, and bills paid in the amount of \$540.50 and bills to be paid in the amount of \$2,380.00 for the Construction Fund;

Approve rescission of the appointment of Paul Sabino, Long-Term Substitute, Southern Lehigh High School, effective August 22, 2016.

Approve (*pending receipt of required documentation*) of the following staff-

Barbara Smedley, Licensed Health Room Nurse, Southern Lehigh High School, an hourly rate of \$20.91, with an effective date to be determined. Ms. Smedley will fill the position due to the resignation of *Ann Lamb*.

Amanda Mowery, Long-Term Substitute Secretary, Southern Lehigh High School, an hourly rate of \$15.64, with an effective date to be determined;

Approve accepting the resignation of Bridget Jurgens, Licensed Health Room Nurse, effective immediately;

Approve the following Peak Advisors for the 2016-2017 school year, \$54.34, per session-

Tara McGinniss

Brett Assise

Erica Rich

Jennifer Kindt

Michael Pauling

Heather Toto

Kimberly Halloran

Kristen Heydt

Ronnette Mays

Donald West

Erick Miller

Jaqueline Butler

Dana Kleppinger

Lorraine Frasch

Anne Cooper  
Lynn Yocum  
Alison Bauer  
Rosemary Grube  
Blaze Meyers  
John McDonald  
David Marchek  
Anita Benedix  
Krista Sterner  
Francisco Rodriguez  
Stephanie Kerrick  
Justin Kocis  
Susan MacIntyre  
Virginia Rothenberger  
Corry Robbins  
Christopher Strobl  
Devon Hagy;

Approve the following Dance Chaperones for the 2016-2017 school year, at \$47.79 per event-

Tara McGinniss  
Brett Assise  
Erica Rich  
Michael Pauling  
Heather Toto  
Tara Walter  
Kimberly Halloran  
Kristen Heydt  
Ronnette Mays  
Donald West  
Eric Miller  
Jaqueline Butler  
Dana Kleppinger  
Lorraine Frasch  
Anne Cooper

Lynn Yocum  
Alison Bauer  
Rosemary Grube  
Blaze Meyers  
John McDonald  
David Marchek  
Anita Benedix  
Krista Sterner  
Francisco Rodriguez  
Stephanie Kerrick  
Justin Kocis  
Susan MacIntyre  
Christopher Strobl  
Devon Hagy;

Approve the following Detention Monitor for the 2016-2017 school year, an hourly rate of \$43.44-

David Diaz;

Approve the following After-School Learning Lab Advisors for the 2016-2017 school year, an hourly rate of \$43.44-

Tara McGinniss  
Kimberly Halloran  
Ronnette Mays  
John McDonald  
Susan MacIntyre  
Corry Robbins  
Christopher Strobl  
Krista Sterner  
Alison Bauer  
Kate Flannery (following return from leave);

Approve the following Math Counts Advisor for the 2016-2017 school year, an hourly rate of \$43.44-

Ronnette Mays;

Approve the following Middle School advisors for the 2016-2017 school year-

<u>Kimberly Halloran</u>	Student Senate Advisor	\$1509
<u>Erin Jividen</u>	Musical Production	\$900
<u>Michael Pauling</u>	AV & Stage	\$1738
<u>Tina Lebrecht</u>	Choral	\$2276;

Approve the following Middle School advisors for the 2016-2017 school year, at \$54.34 per session-

<u>Kristen Heydt</u>	Builders (Key) Club
<u>Heather Toto</u>	Yearbook;

Approve to adjust the stipend of Bonnie Organski, FBLA Advisor, as approved at the June 27, 2016 board meeting. This will be a shared position and stipend as follows-

<u>Bonnie Organski</u>	FBLA Advisor	\$884
<u>JoAnn Peralta</u>	FBLA Advisor	\$884;

Approve the following coaches for the 2016-2017 school year-

<u>Carolyn Dunham</u>	MS Cross Country	\$2823
<u>Spencer Cameron</u>	MS Head Volleyball	\$2823
<u>Kursten Carr</u>	HS Asst. Volleyball	\$3763

Approve the following volunteer coach for the 2016-2017 school year-

<u>Donald West, Sr.</u>	Girls Volleyball.
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**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**

**" NO" – None**

**ABSENT: Parsons, Dimmig, Gunkle**

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

**BUSINESS AND FINANCE**

Bond Refinancing

Mr. Chris Gibbons from Concord Public Financial Advisors presented a refunding option for the district's 2010 and 2011 General Obligation Bonds. In order to maximize the savings in the refinancing of both bonds, the recommendation is to pursue two separate refundings-

1. Refinance the 2010 Bonds now up to the \$10mm Bank Qualified limit. Current net present savings available is \$349,109 or 3.97% of the refunded principal.
2. Refinance the 2011 Bonds on September 12, 2016. Net present value savings available if current interest rates available September 12, 2016 are \$683,096, or 7.87% of refunded principal.

**MOVED BY** Gehman and **2<sup>ND</sup> BY** Smith to approve the authorization of refinancing the district's General Obligation Bond, Series of 2010 immediately with a minimum savings of 3% and the General Obligation Bond, Series of 2011 upon eligibility.

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**  
**" NO" – None**  
**ABSENT: Parsons, Dimmig, Gunkle**

**MOVED BY** Merkle and **2<sup>ND</sup> BY** Lycett to approve a price increase 2 "meal deals" and various A La Carte items.

- The 2015-2016 price list reflects current pricing.
- The changes are designated on the 2016-2017 price list by yellow highlighter. These items were not increased when the lunch prices were adjusted last year and have not been increased for 8 years.

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**  
**"NO" – None**  
**ABSENT: Parsons, Dimmig, Gunkle**

### **SUPPORT SERVICES**

#### **PERSONNEL**

**MOVED BY** Merkle and **2<sup>ND</sup> BY** Lycett to approve the following certificated staff for the 2016-17 school year (pending receipt of required documentation)-

Jeffrey Loda, Music Teacher, Southern Lehigh Middle School, a salary of \$52,724, Bachelors +15, Step 9, effective August 22, 2016. Mr. Loda will fill the position due to the retirement of *Nancy Beitler*.

Rachel Saber, Chemistry Teacher, Southern Lehigh High School, a salary of \$59,833, Masters, Step 12, effective August 22, 2016. Ms. Saber will fill the position due to the retirement of *Patricia Smiley*.

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**  
**"NO" – None**  
**ABSENT: Parsons, Dimmig, Gunkle**

### **REPORTS**

#### **Facilities Report**

Mr. Merkle reported the following update from the Facilities Committee-

- Old Hopewell Elementary School scheduled for demolition next week

- August 14, 2016 is the anticipated completion date of New Hopewell Elementary School, with finishing touches scheduled in the evening when school starts

### Superintendent's Report

Dr. Christman reported the following-

- The Administration Team retreat is scheduled Wednesday 7/13 – Friday 7/15
  - Topics include a safety drill on parent unification
  - Digital Security Modules
- New website is coming next fall
- The entire Superintendent's Report is available on the district's website

### **OLD BUSINESS**

**MOVED BY** Merkle and **2<sup>nd</sup> BY** Lycett to approve a second and final reading of the following new policies-

#123.4 Programs: *Hazing*

#626.1 Finances: *Travel Reimbursement – Federal Programs*

#827 Operations: *Conflict of Interest*

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith – Motion Carried**

**"NO" – None**

**ABSENT: Parsons, Dimmig, Gunkle**

**MOVED BY** Merkle and **2<sup>nd</sup> BY** Lycett to approve a second and final reading of the following revised policies-

#324 Administrative Employees: *Personnel Files*

#319.1, 419.1 Employees: *Outside Activities and Intellectual Property*

#623 Finances: *General Fund and Internal Account*

#808 Operations: *Student Lunch Program*

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith – Motion Carried**

**"NO" – None**

**ABSENT: Parsons, Dimmig, Gunkle**

**MOVED BY** Smith and **2<sup>nd</sup> BY** Gehman to approve a second and final reading of the following revised policy-

#519.1 Employees: *Outside Activities and Intellectual Property*

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith – Motion Carried**

**"NO" – None**

**ABSENT: Parsons, Dimmig, Gunkle**

**NEW BUSINESS**

**MOVED BY** Merkle and **2<sup>nd</sup> BY** Smith to approve set the salary of the following administrators for the 2016-2017 school year:

<u>William Kennedy</u> , Human Resources Administrator	\$100,457
<u>Jeremy Melber</u> , Director of Business Services	\$125,965

**VOICE VOTE: “YES” – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**

**“NO” – None**

**ABSENT: Parsons, Dimmig, Gunkle**

**MOVED BY** Merkle and **2<sup>nd</sup> BY** Smith to approve the following salaries of the Act 93 Administrative personnel for the 2016-2017 school year:

<u>Todd Bergey</u> , Director of Support Services	\$104,285
<u>Andria Buchman</u> , Director of Special Education	\$117,718
<u>Nathan Davidson</u> , MS Assistant Principal	\$ 96,425
<u>Edward Donahue</u> , MS Principal	\$114,098
<u>Mary Farris</u> , JPLIS Principal	\$118,300
<u>Beth Guarriello</u> , HS Assistant Principal	\$ 95,111
<u>Samuel Hafner</u> , Liberty Bell Elementary Principal	\$107,220
<u>Kenneth Jordan</u> , Dir. Of Elem. Ed. and Instruc. Tech.	\$112,225
<u>Susan Knoll</u> , Coordinator of Support Services	\$ 59,587
<u>Kristen Lewis</u> , Asst. to the Superintendent	\$130,000
<u>Lori Limpar</u> , Hopewell Elementary Principal	\$109,972
<u>Sean McGinty</u> , JPLIS Asst. Principal	\$ 94,192
<u>Andrea Scherzberg</u> , Accountant	\$ 61,465
<u>Christine Siegfried</u> , HS Principal	\$129,650
<u>Joan Takacs</u> , Director of Secondary Education	\$112,886

**VOICE VOTE: “YES” – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**

**“NO” – None**

**ABSENT: Parsons, Dimmig, Gunkle**



**MOVED BY** Sisselberger and **2<sup>nd</sup> BY** Smith to approve the following salaries of the Independent School Employees for the 2016-2017 school year:

Deneen Carreras, Coordinator of Payroll & Benefits \$ 48,060  
Erik Malmberg, Coordinator of Network & Inform. Svs. \$ 98,030  
Gregory Martin, Coordinator of Food Services \$ 63,870  
Diana Millman, Coordinator of Administrative Services \$ 63,105

**VOICE VOTE: "YES" – McLoughlin, Gehman, Lycett, Merkle, Siselberger, Smith - Motion Carried**

**"NO" – None**

**ABSENT: Parsons, Dimmig, Gunkle**

### **COMMUNICATIONS**

### **VISITORS**

Mrs. Mary Ann Nord, Coopersburg resident, addressed the Board regarding the new Superintendent search.

### **ADJOURNMENT**

**MOVED BY** Smith and **2<sup>nd</sup> BY** Lycett to adjourn the meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: None**

The meeting was adjourned at 7:59 p.m.

**ATTEST:** Diana S. Millman, Board Secretary